



# Authorization Reset Form

EFIN:

**PLEASE NOTE: DO NOT VOID THE CHECK** if you are attempting an authorization reset.

*DO NOT USE THIS FORM IF a check needs to be reissued because it is damaged, printed incorrectly, etc. If you need a new check to be reissued, please use the Reissue Check Form.*

## STEP 1 - General Information

Taxpayer Social Security Number:          Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Taxpayer Name: \_\_\_\_\_

## STEP 2 - Indicate Reason for Authorization Reset

Reason for Authorization Reset:  Check had already been verified, but not cashed  
 Other: \_\_\_\_\_

## STEP 3 - ERO Signature Required

ERO Signature: \_\_\_\_\_

Last four digits of ERO SSN: \_\_\_\_\_

Call Back Number: (\_\_\_\_) \_\_\_\_\_

## STEP 4 - Provide Accompanying Documents

Please fax or email the following documents to Republic Bank:

- (1) The original check - **DO NOT VOID THE CHECK**
- (2) This completed Authorization Reset Form

Fax to 1-866-300-3528 Email to [EPForms@republicbank.com](mailto:EPForms@republicbank.com)

